MINUTES

**Transportation Policy Committee Of the Regional Planning Commission For Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes**

**September 10, 2019**

Committee Members:

**Officers:**

**Parish President** Guy McInnis, *Chairman*

**Mayor** LaToya Cantrell, 1st *Vice Chairwoman* **Designee*:*** Keith LaGrange

**Parish President** Patricia Brister *3rd Vice Chairwoman*

**Parish President** Larry Cochran, *4th Vice Chairman* **Designee:** Billy Raymond

**Parish President** Natalie Robottom, 5th *Vice Chairwoman* **Designee:** Jackie Landeche

**Parish President** Michael Yenni, Secretary

**Parish President** Robby Miller, Treasurer

**Jefferson Parish:**

**Councilwoman At-Large** Cynthia Lee Sheng **Designee:** Greg Giangrosso

Jack Stumpf

**Orleans Parish:**

**Councilmember At-Large** Helena Moreno **Designee:** Andrew Tuozzolo

Ronald Carrere

**Plaquemines Parish:**

**Councilmember** Benny Rousselle

**Council Chair** Beau Black

Keith Espadron

**St. Bernard Parish:**

**Councilmember** Wanda Alcon **Designee:** Lenor Duplessis

**Councilmember** Howard Luna **Designee:** William McCartney

Susan Klees

**St. Charles Parish:**

Debbie Dufresne Vial

**St. John the Baptist Parish:**

Jonathan Perret

**St. Tammany Parish:**

**Councilmember** Steve Stefancik

**Councilmember** Mike Lorino

Chris Masingill

Bill Newton

**Tangipahoa Parish:**

**Mayor** Bob Zabbia

**Council Chair** Lionell Wells

Dr. Bonnie Lewis

**DOTD:**

**Secretary** Shawn Wilson **Designee:** Chris Morvant

**TPC Members:**

**Mayor** Greg Cromer (Slidell) **Designee:** Eric Lundin

**Kevin Dolliole (**Aviation Director) **Designee:** Ronaldo R. Nodal

Brandy Christian (Port) **Designee:** Charlie Ponstein

GNOEC **Designee**: Carlton Dufrechou

Sharon Leader (JeT)

**Mayor** Pete Panepinto

Attendance: 33

Consultants:

Staff: Jason Sappington, Megan Leonard, Colethia Kent, Karen Parson et al

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AGENDA

1. Consideration: Approval of the August 13, 2019 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement

Program, Highway & Transit Elements

1. Consideration: Amendment to the St. Tammany Transportation Improvement

Program, Highway & Transit Elements

1. Consideration: Amendment to the Tangipahoa Transportation Improvement

Program, Highway & Transit Elements

1. Consideration: Consultant Selection:

 RPC Traffic Counting Program Update

 2019-2020 Transportation System Surveillance

 Multimodal/Freight Corridors

(RPC Task A-3.20TC; FY-20 UPWP

 Amount; $40,000

1. Consideration: Approval of Transportation Policy Committee/Regional Planning Commission Bylaws
2. Consideration: Public Comment
3. Consideration: Other Matters

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## Parish President Guy McInnis, led everyone in the Pledge of Allegiance.

Following the roll call by Ms. Karen Parsons, a quorum was established. Mr. Sappington informed the board that Jeffrey Roesel is not in attendance, he is attending to family matters, and he sends his regrets.

1. Consideration: Approval of August 13, 2019 Minutes

#  Ms. Bonnie Lewis made a motion to approve the August 13,2019 minutes, seconded by Ms. Lenor Duplessis and approved unanimously by the Transportation Policy members as noted by the Chairman.

1. **Consideration**: **Amendment to the New Orleans Transportation**

 **Improvement Program, Highway & Transit Elements**

 Mr. Sappington referred the members to pages 5 of the meeting packet for the amendments to the New Orleans TIP, Highway & Transit Elements, and provided a brief explanation of each item.

 There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway & Transit Elements. It was so moved by Mr. Charlie Ponstein seconded by Councilmember Benny Rousselle and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

1. **Consideration:** **Amendment to the St. Tammany Transportation**

 **Improvement Program, Highway & Transit Elements**

 Mr. Sappington informed the members that there are no amendments for St. Tammany at this time.

1. **Consideration**: **Amendment to the Tangipahoa Transportation**

 **Improvement Program, Highway & Transit Elements**

 Mr. Sappington referred the members to pages 5 of the meeting packet for the amendments to the Tangipahoa TIP, Highway & Transit Elements, and provided a brief explanation of each item.

 There being no questions or objections, the Chairman called for a motion to approve the Tangipahoa TIP amendments for the Highway & Transit Elements. It was so moved by Parish President Robby Miller seconded by Council Chair Lionell Wells and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

1. **Consideration:** **Consultant Selection:**

 **RPC Traffic Counting Program Update**

 **2019-2020 Transportation System Surveillance**

 **Multimodal/Freight Corridors**

 **(RPC Task A-3.20TC; FY-20 UPWP)**

 **Amount: $40,000**

 Mr. Sappington explained the purpose of this project is to provide the Regional Planning Commission in updating its traffic count database.

 There being no questions or objections, the Chairman call for a motion to the Consultant Selection: RPC Traffic Counting Program Update 2019-2020 Transportation System Surveillance

Multimodal/Freight Corridors (RPC Task A-3.20TC; FY-20 UPWP) in the amount: $40,000 with ITS Regional, LLC. It was so moved by Councilmember Mike Lorino, seconded by Mr. Keith LeGrange and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

1. **Consideration:** **Approval of Transportation Policy Committee/Regional Planning Commission Bylaws**

 Mr. Sappington explained to the board that an amendment to the Transportation Policy Committee/Regional Planning Commission Bylaws draft was presented last month.  In summary, it pertains to the role of the Transportation Policy Committee, who will now have the final say on MPO related matters, such as transportation project consultant selections, and approvals and/or amendments of/to the UPWP, the TIP, and the MTP. They will no longer be recommended in globo to Regional Planning Commission. Final approval of the bylaw amendment was needed.  It was so moved by Parish President Patricia Brister and seconded by Parish President Michael Yenni, and approved unanimously by the Transportation Policy members in attendance, as noted by the Chairman.

1. **Consideration:** **Public Comment Period**

 The Chairman asked if there was any public comment. There was none.

1. **Consideration:** **Other Matters**

 There being no other matters to discuss, Mr. Sappington noted the quorum is still established and proceeded to the Regional Planning Commission Meeting.

***MINUTES***

**Regional Planning Commission**

**For**

**Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany and Tangipahoa Parishes**

**September 10, 2019**

Committee Members:

**Officers:**

**Parish President** Guy McInnis, *Chairman*

**Mayor** LaToya Cantrell, 1st *Vice Chairwoman* **Designee*:*** Keith LaGrange

**Parish President** Patricia Brister *3rd Vice Chairwoman*

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Susan Klees

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Debbie Dufresne Vial

**St. John the Baptist Parish:**

Jonathan Perret

**St. Tammany Parish:**

**Councilmember** Steve Stefancik

**Councilmember** Mike Lorino

Chris Masingill

Bill Newton

**Tangipahoa Parish:**

**Mayor** Bob Zabbia

**Council Chair** Lionell Wells

Dr. Bonnie Lewis

**DOTD:**

**Secretary** Shawn Wilson **Designee:** Chris Morvant

Attendance: 27

Consultants:

Staff: Jason Sappington, Megan Leonard, Colethia Kent, Karen Parson, et al

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**AGENDA**

1. Consideration: Approval of the August 13, 2019 minutes
2. Consideration: Committee Reports:
3. Budget and Personnel Committee
4. Other Committee Reports
5. Consideration: Financial Report
6. Balance Sheet of Local Activities
7. Monthly Budget Report
8. Consideration: Amendment to the New Orleans Transportation Improvement

Program, Highway & Transit Elements

1. Consideration: Amendment to the St. Tammany Transportation Improvement

Program, Highway & Transit Elements

1. Consideration: Amendment to the Tangipahoa Transportation Improvement

 Program, Highway & Transit Elements

1. Consideration: Consultant Selection:

 RPC Traffic Counting Program Update

 2019-2020 Transportation System Surveillance

 Multimodal/Freight Corridors

 (RPC Task A-3.20TC; FY-20 UPWP)

 Amount: $40,000.00

1. Consideration: Approval of Transportation Policy Committee/Regional Planning Commission Bylaws
2. Presentation: State of the Parish

 By: Michael Yenni

 Jefferson Parish President

1. Consideration: Travel Request
2. Consideration: Contract Extensions
3. Consideration: Consultant Billings
4. Consideration: Other Matters
5. Consideration: Public Comment Period
6. **Consideration: Approval of August 13, 2019 Minutes**

 The minutes from the meeting on August 13, 2019 were approved upon a motion by Mayor Bob Zabbia seconded by Mr. Jonathan Perret and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

2. **Consideration: Committee Reports:**

1. **Budget and Personnel Committee**
2. **Other Committee Reports**

 Ms. Megan Leonard informed the members there were no committee reports at this time and no motion is needed.

3. **Consideration: Financial Report**

1. **Balance Sheet of Local Activities**
2. **Monthly Budget Report**

 Ms. Megan Leonard referred the members to page 7 of the meeting packet for the balance sheet for the month ending July 31, 2019. She indicated that the RPC’s Total Assets and Liabilities, which include the Fund Balance in the amount of $2,216,884.11

 There being no questions or objections, the Chairman called for a motion to approve the balance sheet of local activities. It was so moved by Mr. Bill Newton seconded by Parish President Michael Yenni and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

 Ms. Megan Leonard referred the members to page 7 of the meeting packet for the 2 budget amendments. There being no questions or objections, the Chairman called for a motion to approve the budget amendments. It was so moved by Councilmember Steve Stefancik, seconded by Ms. Susan Klees and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

1. **Consideration: Amendment to the New Orleans Transportation Improvement**

 **Program, Highway & Transit Elements**

1. **Consideration: Amendment to the St. Tammany Transportation Improvement**

**Program, Highway & Transit Elements**

1. **Consideration: Amendment to the Tangipahoa Transportation Improvement**

**Program, Highway & Transit Elements**

1. **Consideration: Consultant Selection:**

 **RPC Traffic Counting Program Update**

 **2019-2020 Transportation System Surveillance**

 **Multimodal/Freight Corridors**

 **(RPC Task A-3.20TC; FY-20 UPWP)**

 **Amount: $40,000**

1. **Consideration: Approval of Transportation Policy Committee/Regional Planning Commission Bylaws**

 Mr. Sappington requested concurrence of items 4-8 which were already recommended for approval by the members of the Transportation Policy Committee.

 There being no questions or objections, the Chairman called for a motion to approve items 4-8 in globo as these items have been already approved by the Transportation Policy Commission. It was so moved by Ms. Lenor Duplessis and seconded by Council Chair Lionell Wells and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

1. **Presentation: State of the Parish**

 **By: Michael Yenni**

 **Jefferson Parish President**

Mr. Sappington introduced Parish President Michael Yenni to the Board. For a copy of the presentation please contact Megan Leonard -504-483-8525 or mleonard@norpc.org

1. **Consideration: Travel Request**

 Mr. Sappington referred members to page 8 of the packet and pointed out 3 travel request: one staff member (Adam Tatar) requesting to attend the 2019 National Brownfields Conference, December 11-13, 2019, Los Angeles, CA. One staff member (Jason Sappington) requesting to attend the Human Services Coordination Workshop, September 5, 2019, Lake Charles, LA. One staff member (Megan Leonard and one contract employee, Susan Simon) requesting to attend the 36th Annual Louisiana GFOA Fall Conference, October 2-4, Baton Rouge, LA.

 There being no questions or objections, the Chairman called for a motion to approve the travel request. It was so moved by Parish President Michael Yenni, seconded by Parish President Patricia Brister, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

1. **Consideration: Contract Extensions**

 Mr. Sappington referred the members to one contract extension on page 8 in the meeting packet. He explained the extension is a time only extension. There being no questions or objections, the Chairman called for a motion to approve the contract extension. It was so moved by Councilmember Benny Rousselle and seconded by Mr. Bill Newton, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman

1. **Consideration: Consultant Billings**

 Mr. Sappinton referred the members to a summary list of the consultant bills on pages 9 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

 There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Councilmember Steve Stefancik and seconded by Mr. Jonathan Perret and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

1. **Consideration: Other Matters**

 The Chairman asked if there was any other matters. There was none.

1. **Consideration: Public Comment Period**

 The Chairman asked if there was any other public comment. There was none.

 There was a motion to adjourn the meeting by Mr. Keith LaGrange seconded by Parish President Robby Miller, and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.